



وزارة الطاقة والصناعة والثروة المعدنية
المملكة العربية السعودية

SUPPLIER GUIDE

Responding to Survey

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NOTIFICATION EMAIL

A notification email will be received to the registered contact when a new Survey is published:

Survey Response Required on National Renewable Energy Program eProcurement Portal

Dear Supplier,

The Renewable Energy Project Development Office 'REPDO' requests your participation in the following Survey published on National Renewable Energy Program eProcurement Portal.

REPDO was appointed to meet the Kingdom's ambition of adding 9.5 GW Renewable Energy Sources to the National Energy System Capacity.

In order for you to help Kingdom meet the National Renewables Program targets we ask you to participate in the survey.

Please give objective answers to the survey questions.

The survey answers will not be shared and your answers will not affect the tender in any way.

The answers will be used to get to know more about the participants as a whole and adjust the tender to the suppliers convenience.

Survey consists of 3 parts and 16 questions and should not take more than 10 minutes.

Please note that the survey will close on : 17 Aug, 2017 18:00 (Arabia Time)

To access the Survey, please click the following link and enter your Username and Password:

<https://powersaudiarabia.com.sa/esop/guest/login.do?qvu=43285938015DC55EB2AB>

For assistance please contact our Helpdesk:

Toll Free Number: +1-610-540-4027 or +44-203-349-6611

email: sourcingsupport.ksa@bravosolution.com

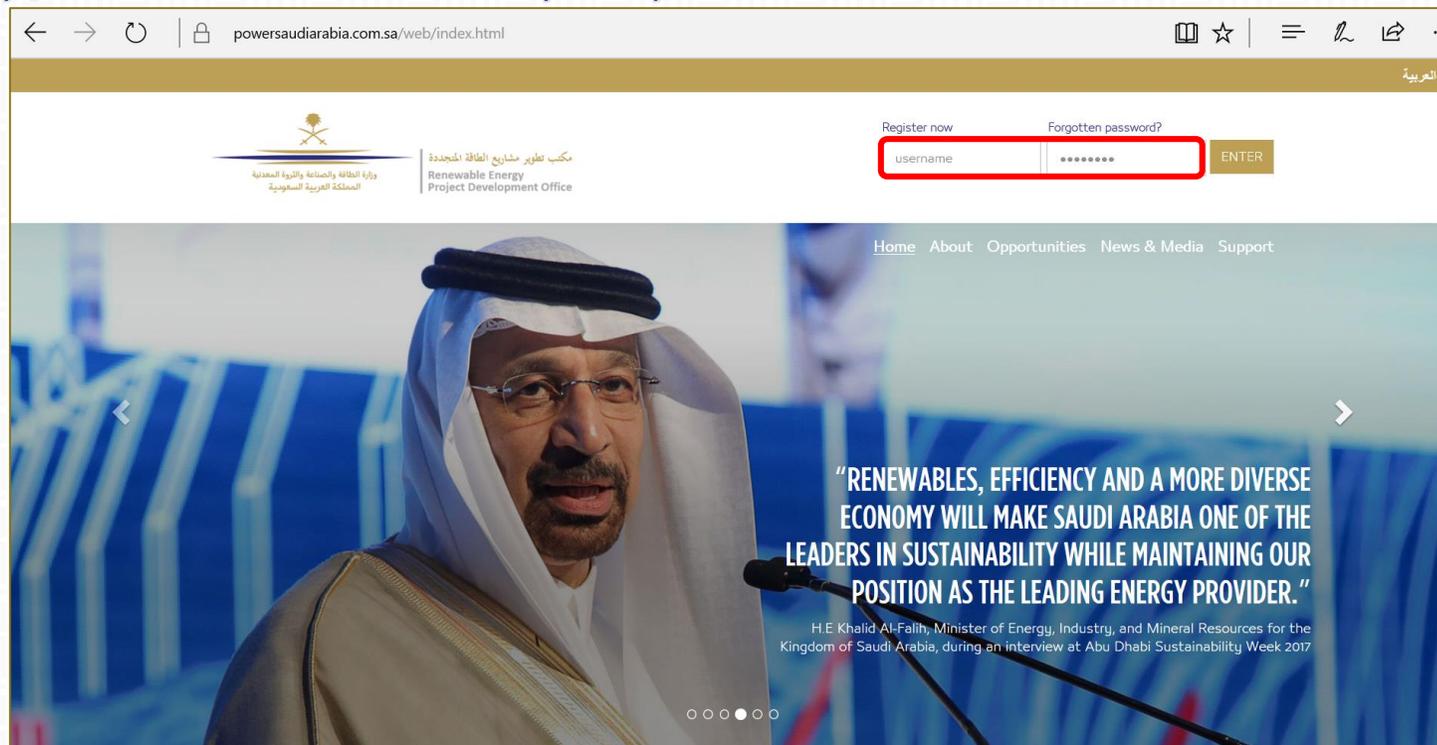


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1. LOGIN TO REPDO EPROCUREMENT PORTAL - [HTTPS://POWERSAUDIARABIA.COM.SA](https://powersaudi Arabia.com.sa)

NOTE: If you have forgotten your username or Password, please use “forgotten password?” link to reset your password.

For any further assistance, please contact our Support Team from <https://powersaudi Arabia.com.sa/web/contactus.html>



SKIP STEP2 IF,



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You are logged in directly through the received email link.

2. ACCESS THE “SCORECARDS” AREA

(IF YOU HAVEN'T ACCESSED THE RECEIVED EMAIL LINK AND LOGGED IN FROM THE MAIN PORTAL LINK [HTTPS://WWW.POWERSAUDIARABIA.COM.SA/](https://www.powersaudi Arabia.com.sa/))



وزارة الطاقة والصناعة والثروة المعدنية
المملكة العربية السعودية

مكتب تطوير مشاريع الطاقة المتجددة
وزارة الطاقة والصناعة والثروة المعدنية
المملكة العربية السعودية
Renewable Energy
Project Development Office

Welcome

Dashboard

- Main Dashboard

Sourcing

- Projects
- RFQs
- RFPs
- Published Opportunities

My Organisation

- Organisation Profile
- My Categories
- Assessments
- Scorecards**

File Sharing

- Directories

User Management

- Manage Users
- Default Users

FROM THE MAIN PAGE, CLICK “SCORECARDS”

This will take you to the next screen where you will see a list of active surveys waiting for response

3. OPEN SURVEY DETAILS



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In Progress Surveys | Enterprise Scorecards | Segmentation Scorecards | Qualification Scorecards | Risk Scorecards | Category Assessment Scorecards | Contract Scorecards

Enter Filter (type to start search)

	Buyer Organisation	Survey Type	Survey Object	Reference Period	Survey Start Date	Survey Deadline	Last Saved On
1	REPDO	Enterprise Scorecard	---	---	08/08/2017 15:33	24/08/2017 18:00	

Total 1 | Page 1 of 1

SELECT SURVEY FROM THE LIST

This will take you to the Survey Form where you can fill the response

4. FILL, SAVE AND COMPLETE SURVEY



Supplier Survey

Date of Last Survey Response: Not Answered

Unread Messages: 0 [Access Scorecard Messages Area](#)

Save and Complete Survey Save Cancel

Survey Form

Question	Description	Response
1.1	Company Revenue * What was your company revenue in 2016?	<3 m SAR
1.2	Number of Employees * How many people are employed in your company?	50-99
1.3	Nitaqat Saudization Program Score * How does your company score in Nitaqat saudization program. What percentage of your employees are Saudi nationals?	
1.4	Years of Operation in KSA Market * How long is your company operating on the KSA market?	
1.5	Company Industry * What industry is your company operating in today?	<input type="checkbox"/> Electric power generation <input type="checkbox"/> Electric power transmission <input type="checkbox"/> Electric power distribution <input type="checkbox"/> Electric power sales <input type="checkbox"/> Component manufacturing <input type="checkbox"/> Industrial goods manufacturing <input type="checkbox"/> Repair of machinery, equipment and components <input type="checkbox"/> Installation services <input type="checkbox"/> Construction of utility projects <input type="checkbox"/> Construction of other civil engineering projects <input type="checkbox"/> Wholesale and retail trade

- If you have not answered the mandatory questions, you won't be able to Complete the Survey.
- Once you have clicked "Save and Complete Survey" after answering all the mandatory questions, then you won't be able to edit your survey response.

FILL YOUR RESPONSE AGAINST EACH QUESTION AND CLICK EITHER "SAVE" TO COME BACK LATER AND FILL THE REMAINING ANSWERS OR "SAVE AND COMPLETE SURVEY" TO SUBMIT YOUR RESPONSE FOR THIS SURVEY.



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